

**SMITHVILLE BOARD OF ALDERMEN
REGULAR SESSION**

March 2, 2021 7:00 p.m.
City Hall Council Chambers

Due to the COVID-19 pandemic this meeting was held via teleconference.

Mayor, Aldermen, and staff attended via Zoom meeting. The meeting was streamed live on the city's FaceBook page. Attendance in person by members of the public was not permitted.

1. Call to Order

Mayor Boley present via Zoom, called the meeting to order at 7:00 p.m. A quorum of the Board was present via Zoom meeting: Steve Sarver, Marv Atkins, Melissa Wilson, and Dan Ulledahl. Jeff Bloemker joined at 7:02 p.m. and John Chevalier joined the meeting at 7:17 p.m.

Staff present via Zoom: Cynthia Wagner, Anna Mitchell, Chuck Soules, Chief Jason Lockridge, Matt Denton, Stephen Larson, Jack Hendrix, and Linda Drummond.

2. Pledge of Allegiance lead by Mayor Boley

3. Consent Agenda

• **Minutes**

- February 2, 2021 Board of Alderman Regular Session Minutes

No discussion.

Alderman Atkins moved to approve the consent agenda. Alderwoman Wilson seconded the motion.

Ayes – 4, Noes – 0, motion carries. The Mayor declared the consent agenda approved.

REPORTS FROM OFFICERS AND STANDING COMMITTEES

4. Committee Reports

Mayor Boley reported on the February 25 Parks and Recreation Committee meeting. The committee broke into teams and went through each park, park by park on ideas. Prior to this meeting the survey had not been out for a full week and had already received more than 200 responses which is great. Mayor Boley said that he had been sharing the survey with as many people as he could and Matt Denton, Parks Director, sent it out to the Parks and Recreation Committee members. He had Brittanie Propes, Recreation and Marketing Manager, get him some flyers with a QR code to the survey today to give to some of the businesses.

The community desires for Parks and Recreation are what we are used to hearing such as the Community Center and trails. Distributed Recreation is a great idea and

programming those parks in a way that works. Mayor Boley stated that he believes we have a really good plan. We have worked with Future iQ on different projects and they have always given us good plans. The Parks Master Plan completion target date is the end of May. Mayor Boley noted that the Board will have some plans to discuss during the budget process. He encouraged everyone to attend the Parks Master Planning sessions and to complete and share the survey.

5. City Administrator's Report

Cynthia shared some pictures of renovation on the interior of City Hall.



The first picture is taken from the administrative work area, they have removed the wall where the customer service window was, where the Finance Specialist I is located, and the construction worker is pictured in the entry way.

The second picture is where the alcove to the vestibule is. Customers will now walk straight ahead to the customer service window. The side doors will be closed in.

The third picture is the new wall and doorway for the conference room.

The last photo is the Police Clerks office, the front entrance, a hallway and the interview room next to it.

The contractors are making tremendous progress on getting the lobby reconfigured. You also can tell by the early pictures in the packet that they have gutted the administrative work area and have started framing in Cynthia's office to configure that into two offices for she and Anna Mitchell, Assistant City Administrator. The contractors anticipate completion in June and the way they are progressing we believe they are on track.

Cynthia noted that the board room is currently a co-workspace for Cindy, Thea, Anna and she while they are displaced from their offices. When the reconfiguration is completed, we will have more efficient workspaces. There will not be conference space available in Cynthia's office but there will be small table to conduct smaller group meetings.

We will continue in the co-workspace in the board meeting room until they complete the front office space and then Cindy, Thea, Anna and Cynthia will move into the reconfigured space and the contractors will work on the offices along the east side of

the building where Linda, Chuck, and Stephen are located. At that time, they will move to the board meeting room.

Staff is excited about the reconfiguration even though it is a little bit dusty and at times a little bit noisy, but definitely worth the effort to have some more efficient workspaces.

Cynthia reminded the Board that public access is now through the rear of the building off Meadow Street with parking in the rear of the building. The customer service window is located at the Development Department entrance.

Cynthia shared information with the Board regarding police recruiting. She noted we have five officer vacancies currently and we are continuing the process of recruiting. Between January 1 and February 28, we had 42 applications. At a work session this summer we discussed the lengthy review process that includes several layers of screening, interviews and background checks. We have seven of those 42 applicants that continue to be active and continuing in the process. Three are scheduled for initial testing and three are awaiting interview scheduling.

At this point in time, we have seven who are continuing in the process. Staff continues to reach out to as many sources as we can in trying to encourage applications. In conversations with other police departments in the Metro area, several of those departments are also down several positions. She explained that the Board would probably hear from staff regarding sponsorship of applicants to the Police Academy, reminding them of the discussion about this during the development of the 2019 budget. All of this will depend upon what the applicant pool looks like and if we are fortunate enough to have some applicants progress through the process that may not be POST-certified. She stated that the Board may have to have some serious discussions with potentially sponsoring multiple candidates.

The recruitment, hiring process and environment is a little different than even in 2019 so the Board will need to have some of those conversations.

Mayor Boley noted that there should be available funds in the Police Department budget since there are five salaries not being paid.

Cynthia said that is one of the things that will be discussed as we do anticipate with the five vacancies there is some salary savings.

Mayor Boley noted that there is a lot of construction going on downtown, City Hall is under renovation, the building at Main Street and Bridge Street is completely under renovation and Eric Craig Real Estate office demoed his patio to start building more offices because he is out of space.

Cynthia also said that later in the month we will issue the notice to proceed on the Streetscape Phase II.

ORDINANCES & RESOLUTIONS

6. Bill No. 2887-21, Amending Section 120.030, Acknowledgement of Meeting Date Change – 2nd Reading

Alderman Sarver moved to approve Bill No. 2887-21, repealing section 120.030, Board of Aldermen meetings and enacting in its place a new section 120.030, Board of Aldermen meetings and acknowledgement of meeting date change. 2nd reading by title only. Alderwoman Wilson seconded the motion.

No discussion.

Upon roll call vote via teleconference:

Alderman Sarver – Aye, Alderwoman Wilson – Aye, Alderman Ulledahl – Aye, Alderman Chevalier – Absent, Alderman Atkins – Aye, Alderman Bloemker – Aye.

Ayes – 5, Noes – 0, motion carries. Mayor Boley declared Bill No. 2887-21 approved.

7. Bill No. 2888-21, Initial Zoning Certain Lots in Lakeside Crossing – 2nd Reading

Alderman Sarver moved to approve Bill No. 2888-21, setting the initial zoning of Lots 9, 14, 26 and 40 in Lakeside Crossing. 2nd reading by title only. Alderman Ulledahl seconded the motion.

No discussion.

Upon roll call vote via teleconference:

Alderman Ulledahl – Aye, Alderman Bloemker – Aye, Alderwoman Wilson – Aye, Alderman Sarver – Aye, Alderman Atkins – Aye, Alderman Chevalier – Absent.

Ayes – 5, Noes – 0, motion carries. Mayor Boley declared Bill No. 2888-21 approved.

8. Bill No. 2889-21, Destruction of Records – 2nd Reading

Alderman Ulledahl moved to approve Bill No. 2889-21, authorizing staff to proceed with the destruction of certain administrative and finance documents as authorized by the retention and destruction schedule approved by the Secretary of State's Office. 2nd reading by title only. Alderman Atkins seconded the motion.

No discussion.

Upon roll call vote via teleconference:

Alderwoman Wilson – Aye, Alderman Atkins – Aye, Alderman Sarver – Aye, Alderman Chevalier – Absent, Alderman Ulledahl – Aye, Alderman Bloemker – Aye.

Ayes – 5, Noes – 0, motion carries. Mayor Boley declared Bill No. 2889-21 approved.

9. Bill No. 2890-21, FY21 Budget Amendment No. 2, Sanitary Sewer Projects – Emergency Ordinance Sponsored by Mayor Boley – 1st & 2nd Reading

Alderman Ulledahl moved to approve Bill No. 2890-21, amending the FY21 Budget and add \$200,000 in budgeted expenditures in the Water and Wastewater Funds for water

and sewer line projects. 1st reading by title only. Alderman Atkins seconded the motion.

No discussion.

Upon roll call vote via teleconference:

Alderman Bloemker – Aye, Alderman Sarver – Aye, Alderman Chevalier – Absent, Alderwoman Wilson – Aye, Alderman Atkins – Aye, Alderman Ulledahl – Aye.

Ayes – 5, Noes – 0, motion carries. Mayor Boley declared Bill No. 2890-21 approved first reading.

Alderman Ulledahl moved to approve Bill No. 2890-21, amending the FY21 Budget at add \$200,000 in budgeted expenditures in the Water and Wastewater Funds for water and sewer line projects. 2nd reading by title only. Alderwoman Wilson seconded the motion.

No discussion.

Alderman Chevalier joined the meeting at 7:17 p.m.

Upon roll call vote via teleconference:

Alderman Ulledahl – Aye, Alderman Atkins – Aye, Alderman Sarver – Aye, Alderman Bloemker – Aye, Alderman Chevalier – Abstained, Alderwoman Wilson – Aye.

Ayes – 5, Noes – 0, Abstained – 1, motion carries. Mayor Boley declared Bill No. 2890-21 approved.

10. Bill No. 2891-21, Amending Section 705.050, Sewer Winter Average – 1st Reading

Alderman Ulledahl moved to approve Bill No. 2891-21, amending Section 705.050, to clarify the available use of a winter sewer average for new users/customers of the sewer system. 1st reading by title only. Alderman Chevalier seconded the motion.

No discussion.

Upon roll call vote via teleconference:

Alderman Atkins – Aye, Alderwoman Wilson – Aye, Alderman Ulledahl – Aye, Alderman Chevalier – Aye, Alderman Sarver – Aye, Alderman Bloemker – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2891-21 approved first reading.

11. Resolution 889, Bid Award 21-03 Transportation Master Plan

Alderman Sarver moved to approve Resolution 889, awarding Bid No. 21-03, Transportation Master Plan to Toole Design to complete the Transportation Master Plan in an amount not to exceed \$99,433. Alderman Atkins seconded the motion.

Mayor Boley thanked the Board members and staff that participated in this process.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 889 approved.

12. Resolution 890, Bid Award 21-08 Sanitary Sewer Rehabilitation

Alderman Sarver moved to approve Resolution 890, awarding Bid No. 21.08, Sanitary Sewer Rehabilitation, to Insituform Technologies, LLC in an amount not to exceed \$78,216. Alderman Ulledahl seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 890 approved.

13. Resolution 891, Special Event Permit – Gravel Grinder

Alderman Sarver moved to approve Resolution 891, approving a Special Event Permit for Humphrey's 100 Gravel Grinder Bike Race to be held Saturday, May 15, 2021. Alderman Ulledahl seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 891 approved.

OTHER MATTERS BEFORE THE BOARD

14. Public Comment

None

15. New Business from the Floor

None

16. Adjournment to Executive Session Pursuant to Section 610.021(1, 3, 13) RSMo.

Alderman Ulledahl moved to adjourn to Executive Session Pursuant to Section 610.021(1, 3, 13) RSMo. Alderman Atkins seconded the motion.

Upon roll call vote via teleconference:

Alderman Wilson – Aye, Alderman Sarver – Aye, Alderman Atkins – Aye,
Alderman Bloemker – Aye, Alderman Chevalier – Aye, Alderman Ulledahl – Aye.

Ayes – 6, Noes – 0, motion carries via teleconference. Mayor Boley declared the regular session adjourned to Executive Session Pursuant to Section 610.021(1, 3, 13) RSMo. at 7:22 p.m.


Linda Drummond, City Clerk


Damien Boley, Mayor